



CHANGE OF OWNERSHIP NOTIFICATION



NEW REMITTANCE, PAYMENTS ADDRESS, AND ACH ACCOUNT INFORMATION

To all customers of Alpha & Omega Building Services, on August 1, 2022 our company was acquired by Scioto, L.L.C.:

FOR SERVICES ON AND AFTER AUGUST 1, 2022, MAKE PAYMENTS TO: Scioto, L.L.C. dba Alpha & Omega Building Services (see our W-9 and supplemental letter regarding our legal entity structure for 1099 reporting purposes).

NEW BILLING EMAIL ADDRESS: You will receive emailed invoices initially from jreinertson@marsden.com and/or from billing@sciotoservices.com. Please whitelist these addresses so that our invoices can be more reliably delivered directly to your inbox.

NEW REMITTANCE ADDRESS FOR CHECK PAYMENTS:

We have a **new remittance address due to our change in ownership**. Please change your records to mail check payments to our lockbox remit address below:

**Scioto, L.L.C.
Bin 88604
Milwaukee, WI 53288-0604**

NEW EFT/ACH REMITTANCE ROUTING/ACCOUNT NUMBER

If you pay electronically, please update your records to send your EFT/ACH payments to:

Bank Account Name: **Scioto, L.L.C.**
Routing Number: **071000288**
Account Number: **0041576194**

Bank Information:

BMO Harris Bank, NA
50 S 6th Street, Suite 1000, Minneapolis, MN 55402
Tel 612.904.8765/Toll Free 800.541.5229
Bank Manager: Lori Groseth
(T): 612.904.8175 / (F): 612.904.8012
Lori.groseth@bmo.com

For all billing questions please contact the Alpha & Omega office or Jackie Reinertson directly at 651-523-6614 or via email at jreinertson@marsden.com.

We look forward to providing you with many more years of partnership and quality service.

Very truly yours,
The Management of Scioto/Alpha & Omega Building Services

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. ENCORE ONE, L.L.C.		
2 Business name/disregarded entity name, if different from above SCIOTO, L.L.C. (EIN 20-3699574) DBA ALPHA & OMEGA BUILDING SERVICES		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 2843 CULVER AVE		Requester's name and address (optional)
6 City, state, and ZIP code DAYTON, OH 45429		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
OR								
Employer identification number								
4	1	-	1	8	9	5	4	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Jason D. Smith</i>	Date ▶ <i>7/15/2022</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



July 15, 2022

Attached is Form W-9 for Scioto, L.L.C. (the contracting entity, the "Company"). Scioto, L.L.C. is a single member LLC that is disregarded for federal income tax reporting purposes. As required under IRS regulations, Form W-9 references the name and taxpayer identification number ("TIN") of the disregarded entity's parent company (the taxpaying entity). The TIN listed on Form W-9 in the designated boxes in Part 1 (41-1895495) is for Encore One, LLC, the entity that is including and reporting the income of Scioto, L.L.C. for federal income tax purposes. The Company's specific employer identification number ("EIN") is listed in Line 2 (20-3699574) and may be used for all business purposes other than income tax reporting.

W-9 Department of Treasury Internal Revenue Services, Page 3, Line 1 - E

"Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity". See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported."

The address listed on Form W-9 is the Company's business address. Check payments should be directed to the Company at the lockbox remit address shown below:

SCIOTO, L.L.C.
BIN 88604
MILWAUKEE, WI 53288-0604

If paying electronically, please contact billing@sciotoservices.com for banking details.

Corporate mail other than payments should be sent to the corporate headquarters' shared services address shown below:

SCIOTO, L.L.C.
2124 UNIVERSITY AVE W
ST. PAUL, MN 55114

Sincerely,

SCIOTO, L.L.C.

A handwritten signature in black ink that reads "Jason D. Smith".

JASON SMITH, VICE PRESIDENT, CORPORATE CONTROLLER